



NDA Board Meeting
December 9, 2015
Holiday Inn, Columbus-Worthington

In Attendance: Mike Willey, Dan Dunn, Rob Caho, Larry Gibel, Matt Vass, Chuck Valenta, Eric Hajek, Tim Augustine, Brian Siwinski

Dan Dunn called the conference call meeting to order at 1:05 PM, EST.

A motion was made by Rob Caho and seconded by Mike Willey to accept minutes as accepted. Motion approved.

Treasurers Report

Larry reported that NDA has done well this year. Our profit is nearly \$37,000 on convention. Larry mentioned that when he became President in 2006 the association was pretty close to being bankrupt. We are in very good shape right now.

A motion to approve the treasurer's report was made by Rob Caho and seconded by Chuck. Motion approved.

2016 budget

Larry asked all to look at the proposed budget in the board packet. He mentioned that the figures are very. In 2015 we budgeted \$54,000 for the convention and we brought in \$72,000 but he would rather not change the numbers. One area of concern is about *Drill Bits*. This year we only brought in \$38,000 and we budgeted for \$45,000. We are a little over budget on *Drill Bits*, printing cost are down but postage is up. It cost from \$400 to \$500 per issue to send *Drill Bits* to Canada. J&M was asked how many Canadian companies advertise in *Drill Bits* and was advised that only Sonic Drill does. Larry suggested we leave the figures the same. We should break even with *Drill Bits*. A couple of years ago we were making \$5,000 to \$10,000 a year on the magazine. Safety training figures are all very sensible numbers and we should easily reach those numbers for income. Everything else is pretty much on target, presidents discretionary hasn't be used.

Larry reported that he reviewed NDA's tax returns from last year and wanted to let the board know that J&M took less money in 2014 than was in their contract which is \$66,000 and they took \$63,000 during 2015. Sheri advised Larry that they thought November and December were slower and they took less money. Larry said that we have a few business owners on the board and when we have a contract for \$66,000 some months we work harder and he feels that J&M should not adjust for this. He would like a possible increase for J&M as their last increase was in 2011, moderate inflation 1.5 to 2% inflation per year. Larry made a motion to increase J&M salary an additional \$500 a month to \$72,000 annually, seconded Tim Augustine. Motion approved. J&M was advised that they should be sure that they receive the correct salary for 2015. Larry made a motion to approve the proposed budget, Jim Howe seconded. Motion approved.



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ACTION ITEM: After much discussion the board decided that they want to keep the hard copy of *Drill Bits* but to give the option to members if they would rather have the electronic version or hard copy. They would like J&M to send out mass email every time so people can read on line or receive a hard copy.

Administrative Report

Current membership is 191 which is slightly down but it is renewal season so that should go back up. There was 4 new members since the last board meeting. 48 Safety Label Kits were sold, 77 Drilling Safety guides were sold, 2 Drilling Manuals, 1 DCDMA Technical Manual, 5 NDA DVDs, 50 hard hat decals and 63 TSTs were sold. Drill Bits for fall 2015 was a total of 28 pages and the total ad revenue was \$24,700. We have already sold 3 ads for the 2016 Drill Bits. For the online exams, 7 people took and passed the Drilling Safety exam and 1 person failed. 1 person took and passed the Monitor Well exam and 3 people failed. No one passed the Groundwater exam and 1 person failed. The new mobile app is now both Apple and Android so we are no longer working with Satish, there have currently been 53 Apple and 10 Android downloads of the new app.

Convention

Rick Hutching reported that he looked at the survey results from the convention and responses are limited, small sample size, only 9 responses but they are important responses, typical responses about 10%. The comments were productive and some interest in tweaking the program. Rick mentioned that sometimes the person filling out the survey doesn't understand the footprint and why we do what we do or where we were and where we are now. Improvements have been made in the last couple of years and it is hard to explain on a survey. For most part no one is saying presentations are poor which reflects that we are not having commercials given during presentation any longer and that is why there are less complaints. The overall theme seems to be centered around more instructional and hands on and more interaction.

Frank Vilella and Eric Hajek (members of the committee) met and they submitted a report. The committee are suggesting a few changes. The exhibitor rules have been approved by the committee and suggest the board approve them. It is a very basic document on how to be a good exhibitor but with no penalties. *A motion to accept the exhibit rules and regulations 2nd draft as presented, seconded by Eric. Motion approved.*

Todd Bromley, Buckeye Chapter president, wanted to discuss being able to add attendees from the same company for a minimal fee so we can bring other employees. Many venues are where we are trying to build up the local chapter and this would help with that. *Larry made a motion that day passes be sold at a maximum of 5 day passes for each full registration purchased at cost plus 15%. Seconded by Chuck. Motion approved.*

A motion was made by Larry Gibel to add cost plus 25% for nonmembers for the day rate, seconded by Mike Willey. Motion approved.



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The committee would like to have a shot gun start and move the golf outing to earlier in the day to allow a window between the golf and hospitality hour. **ACTION ITEM:** J&M will advertise for a sponsor to take care of shuttle transportation from hotel to golf course.

DCDMDA

Frank Vilella could not attend today but Dan Dunn reported that the committee has distributed good accurate information on the latest update to the DCDMA.

It seems as though the information will most probably be a small booklet. This will be Good to be coming from DCDMA and not from specific drill bits manufacturers. Matt Vass thinks it looks good and learned a lot, drillers can use this on site.

Safety

Dan led the conversation, and wanted to discuss having cut outs of Chuck and Kelley to have photos taken with at convention. He's thinking a full size cardboard cutout that you can put your face in and have a photo taken, something fun. **ACTION ITEM:** J&M is to discuss the cost and if we would need to pay our artist anything.

George Long asked if Dan would like to step down as Committee chair, but he has had job changes and assignments. George doesn't feel he is adequately filling the role of Safety chair as his job has changed. Dan is looking for someone to fill this position.

TST

We have had permission to use a couple of others and have reused a few older TSTs. We currently have 150 TSTs so it is good to review existing ones once in a while.

Training

There is nothing to report on the Methods and Procedures online test. Dennis and Larry haven't had time to look at. Larry will be in his new building by the end of the year and he feels he can devote more time to this.

SEDC show is April 19 to the 21. Rob and Chuck have talked about their presentation but have not sent anything to them yet. They will be having a call to discuss this next week. Mike Willey will help.

Membership

Membership is down right now and Rob mentioned he has not made many follow up calls from the list they receive from J&M. Rob is going to ask for help in calling non renewals. Todd and Rick have worked hard to get the Buckeye chapter up and going. Florida is having a few issues but they are working on it.



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Old Business

New England Chapter

Dan reminded the board that we have sent letters of request to Mary Lou Boneti and Steve Preli, both letters were requesting as to how the chapter is doing, reminding them that chapters are to report to national in our bylaws. We have not received any response and at our last meeting it was suggested that before we entirely give up that Mike Tiani write a letter to the chapter. Mike sent a very friendly letter and we will wait and see if we receive any responses. New England has missed all deadlines to respond to us. In a sense the chapter is no longer in existence and there are issues with where the money is that members have paid. Jay is very driven to have a chapter there whether it is their current leadership or something else.

Ballot

Dan's recommendation is to add Sam as a replacement for Tim and that Matt fill out the expiring term of Rob. Matt wanted to mention that he has been attending at least the last two years of board meetings and convention and has contributed to the DCDMA and he would definitely like to contribute to the board.

A motion was made that the proposed slate, with the removal of Bill Siar, be accepted by the board. Mike seconded. Motion passed.

Chapter Reports

Buckeye

Todd reported that the Buckeye chapter recently had a meeting and they had good attendance. There were 13 different drilling contractors there. Their next meeting will be January 25th and their board will have a lunch meeting December 30th to discuss and set up an agenda for their January meeting. He is exploring different angles to assist their membership and hope to meet with the Tri State chapter after the first of the year to discuss a joint meeting. He is also going to try and send out an email newsletter monthly to update their members.

Florida

Rob reported they are still struggling but are planning more training and meetings.

Mid Atlantic

Mike Willey had a meeting on November 4 and they would like to have local SSI training in February. They are currently scheduling and planning their spring training event that will begin the first week of May. It will be about coring and core breakdown anything to do about rock coring. Mike reported that J&M sent a list of people on their mailing list that are in the Baltimore area. The chapter is going through this list and updated and/or removing names and then they are going to use this list for a membership drive. The document that DCDMA put together may be helpful with their upcoming training, Mike may be part of the training.



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Larry contacted Chuck Wolcott and he seemed concerned and wanted to know what specific contracts were given to people without proper qualification. Larry wanted our members to be assured that we are not wanting our members to feel like they are whistle blowers. We want to make sure it is a level playing field.

Tri State

Eric mentioned that they do not have much to report. In the beginning of February they will begin talking about holding a First Aid/CPR class. They are working on getting a supplier for the class and finalizing a location.

Exhibits and Exhibit Opportunities

- SME – Phoenix Arizona – February 21-24, 2016
- SEDC Clinic, Catoosa Oklahoma, April 19-21, 2016
- Jubilee – Myrtle Beach – June 16-18, 2016

Board Meetings:

- SEDC Clinic, Catoosa Oklahoma, April 18, 2016
- Jubilee – Myrtle Beach – June 15
- Convention – Pittsburgh PA – September 14, 2016

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Rick advised the board that the New England Water Well show is March 11 and 12 and that the New England chapter typically has a meeting. Rob and Rick will be in attendance and advise the board if the chapter has a meeting.

As this was Dan's last meeting at board President he thanked everyone for their participation and their travels associated with being a board member. He is very excited about the new ballot and is looking forward to everything that is coming up in the future with the association. As Past President he intends to stay very active. The association has made many accomplishment and he looks forward to upcoming meetings and conventions. He thanks the committees for all the work they are doing as it is ongoing process.

Being Tim's last meeting as well he wanted to add that he has enjoyed being on the board for the past 7 years. He will miss the board but it is time for succession and younger blood to step up.

Meeting adjourned at 4:02PM EST