



**NDA Board Meeting  
July 27, 2014  
Myrtle Beach Jubilee**

**In Attendance:**

Dan Dunn, Peggy McGee, Mike Willey, Larry Gibel, Rob Caho, David Niebert, Steve Parisano, Jay Boland, Dennis Duty

**Absent:**

Tim Augustine Jim Howe, Carlos Lemos, Warren McCann., Frank Villella, Jay

**Guests:** Rick Hutchings , George Long, Jeff Quinn, David Brockman, Matthew Voss from Acker driller.

Dan Dunn called the meeting to order at 7:45 AM

A motion was made by Rob Caho to accept the minutes as presented. Dave Neibert seconded. Motion passed.

**Gallagher Insurance**

David Brockman discussed the agreement between NDA and Gallagher Insurance. David mentioned that NDA received an email inquiry about insurance and they referred Alyssa to David. He was able to review her current program and brought her premium down 7% on liability, 20% on auto as well as a savings on pollution.

Gallagher is able to work with any drilling company and any type of drilling in any state, and inland marine. They are the 3<sup>rd</sup> largest broker and 3<sup>rd</sup> larger construction insurer in the country. Currently they insure 140 drilling contractors.

His goal is for Gallagher Insurance to be a true benefit to NDA members through their marketing efforts and they are hoping to increase the amount of members we have and for this to be a true NDA insurance product. He will be working on developing " a book " of NDA members they insure. Gallagher will be purchasing booths to market the program as well.

Their marketing plan includes contacting members once a month, through email, advertising in each issue of Drill Bits, have an exhibitor table at the annual convention, be a sponsor for the annual meeting as well as offering programs, not only at the NDA convention but for our local chapters as well. David reassured Dave Neibert that companies will not be able to keep their insurance if they do not renew in NDA. Gallagher will be sending a list of what NDA members have their insurance with them and NDA can double check that they are current members of NDA. A dues invoice will be included in their renewal 90 to 120 days prior to the expiration date. **ACTION ITEM:** Add to task reminder to be sure we have received updates and that they are checking on NDA memberships.

**ACTION ITEM:** J&M to send database and logo for literature. **ACTION ITEM:** Gallagher will provide NDA a sample of any marketing material before it is sent out.

*Larry made a motion that we accept the agreement with Gallagher to provide, not exclusive, insurance for our members. Steve seconded. Motion approved.*

**ACTION ITEM:** UPDATE brochures and website to reflect this.

### **Treasurer Report**

Larry Gibel reported that we are in pretty good shape. NDA convention income is up and the discount deadline is in just a few days. Membership dues are up, training is going better than we hoped for. What we used to get from Red Vector pales to what we get now. There may not be an SSI program this year, maybe later in the year. He is considering offering the class over the border to Kentucky as he feels we have reached saturation in Ohio.

ACTION ITEM: J & M is to contact Florida DOT about SSI being required in Florida.

### **Admin Report:**

See attached administrator Report.

Sheri reported that we currently has 194 members, down a little bit, but this is normal for this time of year. Another survey has been sent out. J &M suggested that possibly a board member contact non renewals to ask them why they haven't renewed. **ACTION ITEM:** the Membership committee will discuss how they will split up those calls. There was discussion on individual members being able to join NDA as long as their company belongs.

**ACTION ITEMS:** The membership committee will discuss the Additional Branch Location(s) OR employees at Members Company and report at the next board meeting.

**ACTION ITEMS:** J&M will send out an email, put an ad in the next newsletter as well as in the next Drill Bits to ask for volunteers to translate TSTs to Spanish.

**Action Items:** Send Jay, Jeff and Dennis what we need translated and they will see if they can help to find a translator.

### **Safety Awards**

The Safety Award winners were announced at the board meeting for the first time. This is to be kept confidential until the winners are notified. **ACTION ITEM** We will contact the award winners the same as we did last year and encourage them to attend the convention and bring coworkers, family, etc.

### **Convention Report**

2015 convention will be held in the Baltimore area to help celebrate the Mid Atlantic's five year anniversary. **ACTION ITEM:** J&M to contact Mike Wiley and Dennis Duty about a location..

2014 Convention:

**ACTION ITEM:** Send out another notice to make hotel reservations soon as this property fills up quickly this time of the year. Once our deadline is over the hotel can release our rooms to others. The property has Halloween activities every weekend and fills quickly

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The 2015 convention committee will be Mike Willey, Dennis Duty, Rick Hutchings and Sam Connelly will be on the 2015 convention committee.

The committee will meet and decide what format they would like to see in Baltimore, they may go back to regular format with Friday being the presentations and outside demos on Saturday

### **DCDMA**

Frank Villella could not be in attendance but sent in a report. Glastonbury has received a large order that will need to be shipped to France. They have also increased their pricing by 5%.

### **Special Award for convention**

Rick Hutching discussed an idea he has about beginning a new award for senior people in our industry. He mentioned Harry Corbin who has been in the industry for 65 years and is still drilling in his 80's. He feels that something like that should be recognized. His vision is for this to be similar to the Jubilee's Hall of Fame. Every year we would add the photo to a display at the annual convention. **ACTION ITEM:** This will be handled by the membership committee who will put together their suggestions for nominating individuals, what the minimum criteria would be, how long a member in NDA, involvement with NDA, what they contributed to industry for a long time, etc.

Another name brought up was manufacturer, Bill Jones who has been in the business 50 plus years. Another name was brought up, Leroy Hetager. It was decided to have two categories each year: Suppliers and Manufacturers.

*A motion was made by Rick Hutchings that we begin the Golden Driller award program this year at the national convention in Cincinnati. We will recognize Harvey Corbin. Motion was seconded by Rob Caho. Motion approved.*

**ACTION ITEM:** Will add an "in memory of" at the end of Dan Dunn's power point at the beginning of the convention. An email will be sent out to the membership as well as an article in Drill Bits asking for people to submit the name of the person that has passed and possibly a sentence or two

### **Safety**

George Long reported that the Safety Document that was recently found can be used as NDA wrote the document.. **ACTION ITEM** – This will be put on the website as a resource for member under safety programs after Dan Dunn and J&M review to be sure that there is no mention of Mack and Partner Inc.

**ACTION ITEM:** Email document to Dan to review.

Dan Dunn asked the committee to be sure that they review any TST's that are going to be reissued so as not to have old information i.e. TST #102 was no longer valid and to make sure we are not releasing a hyperthermia TST in the middle of summer. Another suggestion for a TST is the new regulations regarding drivers – sleep apnea, etc. **Action item:** Jim Smith from Florida volunteered to write a few TSTS as well as Gallagher Insurance. J & M will send a reminder email

### **DOT DVD -**

George has reviewed the script and feels it is very thorough, the script is older and George will finish reviewing and will report at next meeting. Once we have an approved script George will be able to contact Storytellers. **ACTION ITEM:** check contract with Storytellers.

Dan Dunn brought up an APP that he is testing on a few employees called Big Road APP. His employees do not need to physically log in their driving hours they enter on the APP and Dan can print out at the office. The accuracy is very good and of course legible. **ACTION ITEM:** J & M to approach Big Road to discuss an agreement by promoting this to our membership and possibly receive a rebate.

**ACTION ITEM:** Dan will write an article for the next Drill Bits regarding the new laws regarding your medical card and drivers licenses. Also, that you cannot go to your regular doctor, Dan will add this to his presentation at the convention

### **Training**

Larry, Dennis, and Jeff have reviewed the Monitor Well on line exam and have some changes. **ACTION ITEM:** Larry will provide J&M with the changes and this will be updated on the website. **ACTION ITEM:** Larry and Dennis will review the methods and procedures exam before the next board meeting as this exam has been off line for a while.

### **Chapter Updates:**

#### **Mid Atlantic**

Mike Willey reported that the chapter held their annual meeting in June and finalized their new officers and held training on May 9 with a field demo by Geoprobe. They will be going to their annual ballgame, Jay Boland joined their chapter. They had 44 people at last meeting.

#### **New England**

Jeff Quinn said he doesn't know of anything going on yet with the chapter. They did held training in June and had 25 in attendance. **ACTION ITEM:** Sheri will contact Steve Preli to see if NDA could assist the chapter by helping them by sending out invitations, update their website, etc.

#### **Florida Chapter**

Sheri reported the chapter has a full board and are officially 501c6, their own checking account and on June 27 they held a Meet and Greet with 13 in attendance. They voted on charging \$25 for members and \$50 for non-members to attend meetings. Their dues are \$25. They will be holding a mud school on September 27 and this has been approved for 4 ceu credits. The chapter wants to do hold a class in December on monitor wells in Coco Beach. Sheri reported that she has set up for the chapter a generic membership application, shopping cart, she sends out their email invitations. Jim will be attending the NDA convention.

*Rob Caho made a motion to accept the Florida chapter bylaws, seconded by Rick Hutchings motion approved.*

#### **Buckeye Chapter**

Larry Gibel contacted president and vice president and is having a hard time for them to hold a meeting.

### **TriState**

They have an August meeting scheduled which will be a planning meeting in Meadowlands, a speaker from Shale coalition.

### **NDA National assistance for chapters**

The board discussed advising their chapters as to how National can help them. J & M has permission to help the chapters with the following items: Set up and maintain their website, keep their membership list, apply for CEU's for the training and/or programs, design their training and/or program invitations, send out the invitations, compile the reservations, can set them up with a shopping cart for online payment of r memberships and attending their programs/events.

J & M can also help a new chapter with set up. They have a generic application, generic bylaws, sample invitations, etc. Work with the potential chapter with a Meet and Greet, etc.

ACTION ITEM: J & M will develop a power point that will be shown at the annual convention, Jay Boland and Jeff Quinn can show the New England. By assisting our locals will take the burden off the person wanting to start the chapter and give them more time to promote the chapter.

ACTION ITEM: Email the presidents of the associations that we will be have a chapter support meeting on Wednesday evening (night prior to the convention) to discuss how NDA can help your chapter achieve and/or to begin a new chapter from 8 to 9:00 PM. Beverages and a cash bar will be available.

### **Scholarships**

Mike Willey distributed his research on NDA possibly beginning a scholarship program. If NDA goes forward with this there would need to be a committee put together as he will need assistance. There is a lot involved and it will need to be nationwide, whether we pay the recipient of the award or the institute. We would need to discuss how we would fund the scholarship - auctions, golf outing, members donate. Also design a purpose and who would be eligible to win. There are also IRS requirements.

This topic has been TABLED to bring up in about 12 to 18 months as well as pursue an internship possibility. IRS requirements as well. Pursue the internship possibility.

### **Exhibit opportunity**

NDA will be exhibiting at the SME show in Denver, February 15-18 2015. Dan Dunn asked the board if they would be interested in holding the winter board meeting there and the consensus was no. No firm decision yet as if J&M should attend to man the exhibit table.

STGEC – Oct 27-30 in Mobile, Alabama. Peggy McGee will attend and man the NDA booth. **ACTION ITEM:** J & M to see if they will trade for a table as the board feels it is a good audience

NW mining, Dec 1-5 Reno – Dan Dunn mentioned that in the past couple of years he has shared a booth with Frank Villella and last year there was no interest in NDA at all but the previous year we received two

or three new members. **ACTION ITEM:** Check with Frank Villella if he is exhibiting and if so, would you display our materials?

NGWA - December 9 through 12 Vegas– NGWA will not trade any longer. .

Dan is still discussing with NGWA about co-exhibiting with NGWA but Dan's idea is idea is to show up at the same location and be in their magazine but they feel we should split the cost with NGWA. Still in the discussion stage.

**Next board meetings: CHECK THE DATES ON NGWA AND NW MINING**

October 9 at the NDA Convention

December conference call – December 4 1PM EST **TENTATIVE**

**ACTION ITEM:** Check with Florida chapter as to when their meeting is planned in December as the board may hold their December board meeting at the same time. AVOID - December 13 to 21 - Dan could not attend.

Meeting Adjourned at 12:18pm