

NDA Board Meeting  
Great Wolf Lodge, Mason, Ohio  
Thursday, October 9, 2014

Dan Dunn called the meeting to order at 7:45AM, Est.

As there were many new faces we went around the room for introductions. Dan welcomed all.

A motion to approve the August minutes was made by Jim Howe, Rob Caho seconded. Motion passed.

**Treasurers' report**

Larry Gibel reported that revenue is up and expenses are down. Everything looks great and he is hoping to review the last couple of years of income taxes and will report at the next meeting. We should be in great shape for the upcoming year.

**Admin Report**

SEE ATTACHED REPORT.

Marcie asked everyone to refer to the administrators report in their packets. We are currently at 209 members up from 194 with 10 new members. The spring issues of *Drill bits* had 36 pages and we are working on the fall issue.

**Convention**

SEE ATTACHED REPORT.

Rob Caho brought to the attention of the board that we should consider adding similar wording to our vendor agreements as NGWA does. We have a vendor this year who is holding a competing program at the same time as our convention which most probably affected some of our attendees. With most convention a vendor needs to sign a form that while they are exhibiting with an association they are not permitted to attend or hold other events during that time period.

**ACTION ITEM:** Rob will provide NDA with the NGWA wording for vendor commitment forms for NDA to consider for next year's conventions.

Rick Hutchings reported we have 36 golfers for today's outing, the largest group yet. As the course pricing was lower than we anticipated we have additional funds from the golf and Rick is suggesting we use this for possibly purchasing promotional items for next year's golf outing. NDA logo towels, hats, etc. **ACTION ITEM.** We will discuss at a future meeting.

Jackie report that we have 28 exhibitors, 9 presenters, sponsors which is up from previous years. This is the best attended convention since we began holding them again in 2007. Detailed report is attached.

**DCDMA**

Frank Vilella distributed a drawing on NV2 core barrel and NVW wireline conversion. This will be on page 11 of the DCDMA manual.

Frank reported that we have completed linex, PWP casing and SWP casing. After this is included in the zip drive everything will be updated. **ACTION ITEM:** We need to advertise the DCDMA manual as soon as the DVD Flash Drive is updated. At the beginning of the flash drive, there is a notation that

the purchaser will be notified when there are updates and we will provide you with an updated Flash Drive. JM will double check that the most recent version date is listed on the first page.

Frank also reported that Gages have gone up 5%.

### **Safety Committee:**

Joe Large was not in attendance and Dan Dunn reported that we are having difficulty finding someone to translate the TST's into Spanish. Peggy contacted her Chilean interpreter but there is a fee. We could always translate online and then ask one of these individuals to check if to accuracy. Dennis Duty mentioned he has a few employees who are bilingual and will check and report to the board.

**ACTION ITEM:** J&M will ask Ronnie Jones about who does her Spanish articles. Jim Smith from the Florida Chapter said that he knows translators that should be able to help as well.

There have not been any updates on the DOT DVD

Many members have asked for NDA to provide sample Health and Safety programs as well as present these types of programs. JM found a health and safety document through a request from a member asking if we had an updated version. After investigation it was determined that NDA members wrote the program. **ACTION ITEM:** Any reference to the insurance company in the NDA Safety Document needs to be removed. Once this is complete we need to add it to the member's only section of the website and send an email out advertising this. Add to member benefits page as well.

We have 147 TSTs that we have written or rewritten. Dennis Duty requested that he be given permission to reprint the seat belt TST. Gallagher will be providing us TSTs as well, matter of fact we have already used one of Gallagher's topics. **ACTION ITEM:** Becky is supposed to contact Dennis Duty about getting a new TST on seatbelts.

### **Training**

Larry reported that he and Dennis Duty finalized the online Monitoring Well test and it is back on line. Larry also reported that he and Dennis have not found the time to get together for the Methods and Procedures exam they will have this for the next board meeting. **ACTION ITEM:** Remind Larry and Dennis.

### **Membership:**

**Golden Driller Award** – Service Award for drillers in the field

Jay Boland and Rob Caho met last night to put together the criteria for the Golden Driller Award. They feel this award should not be given away award lightly and will not be an annual award.

**ACTION ITEM:** An application will be available on line and in NDA News. The application will need to be filled out and sent to the NDA office. The office will send it to the membership committee who will review and then bring their suggestions to the board.

**CRITERIA:** The individual must have a minimum of 25 years in the drilling business; 10 years as a member and must have served on the board or a committee. Someone who has made contributions to the NDA and helped the industry as well as given back to NDA. This is to show someone with longevity in the industry, someone who made contribution(s) in the industry and has been a staple in our industry for a long time. They are a standard of what we present.

**Who can nominate:** Vendors and Independents and chapters

Two awards available - one for manufacturer and one for a driller

The awards need to be achievable but you have to meet a high standard.

### **Harold S. Scott Award**

This is an industry award – lifetime achievement – this is for someone who is a champion of the industry, who went above and beyond. This is a generational award. CRITERIA:

**ACTION ITEM:** Put on the website – ask Mike Tiana for a copy of his speech that basically explained the history of this award for NDA records as well as to be on the website.

### **Individual membership:**

The membership committee will contact non renewals and ask them why they have not rejoined, asking if it was an oversight, etc.

They recommend continuing with offering additional branch locations. Any employee would be a member as long as their main office and the branch they are located at is a member. The committee is concerned that if we lower the price to join to an individual they will join instead of their employer. They can join chapters and if the person wants to join their company branch must join. Keeping it the same would keep them from joining a chapter.

Rob mentioned that he is looking at Wisconsin as a new chapter as well as North and South Carolina. The board would like to concentrate on forming chapters in states that require CE’.

### **Election:**

Rob Caho nominated Chuck Valenta from Terracon for a board position. The board would also like to ask Jim Smith to run for the board. Peggy has contacted everyone that is expiring this year and made sure that they would still like to be on the board.

### **Drillers Manual**

The board has discussed this for about the past year and some members did review a section. It is important that this manual be up to date as our exams are based on it.

**ACTION ITEM:** J&M to send the Drillers Manual index to the board members as well as committee members with a space for them to volunteer for a 3 chapters. There are fifteen chapters to look at. Those who chose a chapter to review will meet one day prior to the winter board meeting to discuss their edits and finalize. We have to be care to revise the test if something is changed that is on the test.

Larry Gibel feels 2/3 of book is related to groundwater, filter design, and not dealing with day to day geotechnical or mineral exploration drilling, screen design and therefore unless something is factually wrong, let it go.

**ACTION ITEM:** Send an eblast to all DOT managers to find out which states require SSI.

### **BYLAWS**

There are some changes and additions to be made to the bylaws. Clarify that proxy voting is accepted, but it must be in writing and added to the minutes. In ARTICLE III – Membership, Section 2 we will remove that the application for membership shall be made in writing. ARTICLE IV – letter e. should read Ten Directors (not Nine) and then nine instead of eight. ARTICLE VII, Section 2, replace email for address. ARTICLE X, Section 1, replace by mail for email in two locations. ARTICLE XIII,

Section 1, Legal counsel, if necessary. ARTICLE XIV, Section 2 replace letter with email ballot. ARTICLE XVIII, Section 1, replace email for mail **ACTION ITEM**: J&M will make the changes discussed and will then submit to membership for a vote.

Meeting was adjourned at 11:45 EST.